

76507 Use of Outside Resources

(a)

If a facility does not employ qualified personnel to render a specific service to be provided by the facility, there shall be arrangements through a written agreement with outside resources which shall meet the standards and requirements of these regulations.

(b)

Copies of affiliation agreements, contracts or written arrangements for advice, consultation, services, training or transportation, with other facilities, organizations or individuals, public or private agencies shall be on file in the facility's administrative office and shall be reviewed and revised as needed.

(c)

Written agreements with outside sources shall be readily available for inspection and review by the Department.

(d)

The written agreements with outside sources shall include, but not be limited to:

(1) Description of the services to be provided. (2) Frequency and minimum number of hours of each visit. (3) Financial arrangements. (4) Methods by which the services are to be provided. (5) Conditions upon which the agreement or contract can be terminated. (6) Effective date of contract. (7) Date contract was signed. (8) Signatures of all parties to the agreement.

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Financial arrangements.

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Conditions upon which the agreement or contract can be terminated.

(6)

Effective date of contract.

(7)

Date contract was signed.

(8)

Signatures of all parties to the agreement.

(e)

The outside resource, when acting as a consultant, shall apprise the administrator of recommendations, plans for implementation and continuing assessment through dated and signed reports which shall be retained by the administrator for follow-up action and evaluation of performance.